
Executive

14 April 2009

Report of the Head of Civic, Democratic and Legal Services

Minutes of Working Groups

Summary

1. This report presents the minutes of a recent meeting of the Social Inclusion Working Group and asks Members to consider the advice given by the Group in its capacity as an advisory body to the Executive.

Background

2. Under the Council's Constitution, the role of Working Groups is to advise the Executive on issues within their particular remits. To ensure that the Executive is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Executive on a regular basis.
3. Members have requested that minutes of Working Groups requiring Executive endorsement be submitted as soon as they become available. In accordance with that request, and the requirements of the Constitution, minutes of the following meeting are presented with this report:
 - Social Inclusion Working Group – draft minutes of the meeting on 11 March 2009 (Annex A)

Consultation

4. No consultation has taken place on the attached minutes, which have been referred directly from the Working Group. It is assumed that any relevant consultation on the items considered by the Group was carried out in advance of their meeting.

Options

5. Options open to the Executive are either to accept or to reject any advice that may be offered by the Working Group, and / or to comment on the advice.

Analysis

6. Members are asked to consider the following recommendation to the Executive contained in the attached draft minutes at Annex A (Minute 43 – Consultation about Improvements to York Railway Station):

“(ii) That the Executive be requested to give full consideration to the issues raised by SIWG in respect of the proposed changes to the station and to the Equality Impact Assessment when this was submitted by National Express.”

7. Members may also wish to note in particular the advice of the Group in respect of the Democratic Services Equalities Impact Assessment (Minute 40 refers).

Corporate Priorities

8. The aims in referring these minutes accord with the Council’s corporate values to provide strong leadership in terms of advising these bodies on their direction and any recommendations they wish to make.

Implications

9. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered by the Board:
 - **Financial**
 - **Human Resources (HR)**
 - **Equalities**
 - **Legal**
 - **Crime and Disorder**
 - **Property**
 - **Other**

Risk Management

9. In compliance with the Council’s risk management strategy, there are no risks associated with the recommendations of this report.

Recommendations

10. Members are asked to note the minutes attached at Annex A and to decide whether they wish to:
 - a) Approve the specific recommendations made by the Working Group, as set out in paragraph 6 above, and / or;
 - b) Respond to any of the advice offered by the Working Group.

Reason:

To fulfil the requirements of the Council's Constitution in relation to the role of Working Groups.

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Quentin Baker
Head of Civic, Democratic and Legal Services

Report Approved

Date

Specialist Implications Officer(s) None

Wards Affected:

All

For further information please contact the author of the report

Annexes

Annex A – Draft minutes of the meeting of the Social Inclusion Working Group held on 11 March 2009.

Background Papers

Agenda and associated reports for the above meeting (available on the Council's website).